

**Minutes of the Phoenix Group for Deaf Children and Young Adults  
Charity number 1180870**

**Annual General Meeting**

Held on Saturday 14<sup>th</sup> December 2019

Venue: The Hyde Out Centre, 2-6 The Hyde, Stevenage SG2 9SE

**1. Welcome and introduction from the Chair**

The Chair, Keith White, welcomed everyone to the 2019 AGM of Phoenix Group for Deaf Children and Young Adults. This was the first AGM since the organisation became active as the new Charitable Incorporated Organisation (CIO). Keith was pleased to report that The Big Lottery Fund new grant application was successful and so we have a further five years funding. We also have generous funding from a local business Carevening. Jane Shann, CEO and Phoenix founder, left the organisation in October 2019 after 15years. Julie Bayford has stepped up as Acting CEO. A full Chair's Report giving more detail and also information on the activities can be found in the Annual Review 2019 and the Report of the Trustees and Financial Statements for the Year ended 31 March 2019.

**2. Adoption of the Minutes of 2018 AGM**

Beryl Wyatt proposed the circulated Minutes were accepted. This was seconded by Debbie Keane and confirmed by a show of hands and signed by the Chair, Keith White. There were no matters arising from the Minutes.

**3. Funding Report & Adoption of the 2018/19 Accounts for Charity number 1123119**

Keith reported on the Accounts for the year ended 31<sup>st</sup> March 2019. The Income and Expenditure was roughly in line Current funding was robust with income spread from both national and local funders and our own generated income from lettings and running courses. However we are always in need of further sources of funding and welcome members to let us know of any contacts they may have that may be able to fund us.

Keith asked for a proposer to approve the accounts. John Drewery proposed the 2019 accounts be accepted and this was seconded by Debbie Keane and confirmed by a show of hands.

**4. Retirement / Proposed re-election of existing Trustees**

The Chair reported that Treasurer John Stark had resigned and was thanked for his support over the years. Phil Roberts is also not standing for re-election. He had been an invaluable Trustee and a great fundraiser.

Seeking re-election this year according to our rules as we are now running under the new Charitable Incorporated Organisation (CIO) were Keith White and John Drewery. John Drewery proposed Keith White be re-elected as a Trustee and Chair and was seconded by Phil Roberts and a show of hands.

Keith White proposed John Drewery be re-elected, seconded by Beryl Whyatt and confirmed by a show of hands.

**5. Proposed appointment of new Trustee**

Enada Vejesui was standing as a new Trustee. Her background information was given out with meeting papers.

**Proposer:** John Drewery                    **Secunder:** Beryl Whyatt

Two other potential Trustees are currently attending meetings, one an HR coach and another with a finance background. We are still looking for more parent Trustees and if parent is interested please contact the office so that the Chair can have a chat and invite you to a meeting.

**6. Proposed formal appointment of Secretary to the Board of Trustees**

Phoenix volunteer, Christine Dillnutt had agreed to continue as ex-officio Secretary to Phoenix Board of Trustees.

**Proposer:** Phil Roberts    **Secunder:** John Drewery

**7. Any Other Business**

It was requested that in future, papers be issued in advance (at least when parents arrive before sitting down as it was difficult for difficult for deaf parents to watch the signer and read the papers at the same time. It was agreed that this would be done to enable all parents to participate fully.